

IdenTrust Global Common for IGC Notary Partners Voucher Request Form

- Vouchers will be issued and sent via email to the Representative designated below. Your request will be processed in the order it was received. Orders with complete and accurate information are typically processed within 2 business days.
- Instructions are provided in the email containing the vouchers. Please follow the steps to redeem certificates and any related hardware and software.
- Submit only one order form per purchase order, regardless of how many certificates are being purchased.
- You may find the Voucher Purchase Agreement at:
https://secure.identrust.com/certificates/legal/Voucher_Purchase_Agreement_v1_1.pdf

Certificates, smart cards, and related Certification Authority services are subject to the terms and conditions of the applicable Certification Policy, Certification Practices Statement and end entity agreements (e.g. Subscriber Agreement) of IdenTrust, copies of which can be found at: <https://secure.identrust.com/certificates/policy/igc/index.html>

Company Information

Company Name

Representative to Receive Vouchers (Only One Per Request)

Telephone

Company Address

City, State, Zip Code

Fax Number

Email Address Vouchers Will Be Delivered To

Billing Contact

Telephone

Billing Address, City, State, Zip Code

Email Address Invoice Will Be Delivered To

Date of request

Payment Method

P.O. Number _____ Please include a copy of the Purchase Order with this order form.

Please note: IdenTrust has a minimum requirement of \$500 for Purchase Order requests. If your voucher request does not meet this requirement, please follow the Credit Card instructions below. When a P.O. is used, payment is due net 30 days.

Credit Card – IdenTrust accepts Visa, MasterCard, and American Express. Please place your voucher order here:

<https://www.identrust.com/certificates-portfolio/voucher-purchase-igc-gov>

There is no need to submit a Voucher Order Form when purchasing vouchers online.

Note: Vouchers are configured exactly as you request. Please be clear in your selection including if the voucher is for a new or renewal certificate, or both.

Purpose of these vouchers: New certificate(s) Renew certificate(s) Both

****If ordering both new and renew certificates, please specify in the email which are “new” and which are “renew”.***

IGC Basic Unaffiliated Software

	Quantity	Quantity	Quantity
Software Certificate	1 year (\$62)	2 year (\$112)	3 year (\$149)

IGC Basic Unaffiliated Hardware

	Quantity	Quantity	Quantity
Certificate only – User already has Smart card USB token	1 year (\$72)	2 year (\$130)	3 year (\$174)
Certificate and			
• HID USB token	1 year (\$143)	2 year (\$201)	3 year (\$245)
• HID smart card	1 year (\$127)	2 year (\$185)	3 year (\$229)
• HID smart card and card reader	1 year (\$143)	2 year (\$201)	3 year (\$245)

IGC Medium Affiliated Software

	Quantity	Quantity	Quantity
Software Certificate	1 year (\$93)	2 year (\$168)	3 year (\$224)

IGC Medium Affiliated Hardware

	Quantity	Quantity	Quantity
Certificate only – User already has Smart card USB token	1 year (\$125)	2 year (\$225)	3 year (\$300)
Certificate and			
• HID USB token	1 year (\$196)	2 year (\$296)	3 year (\$371)
• HID smart card	1 year (\$180)	2 year (\$280)	3 year (\$355)
• HID smart card and card reader	1 year (\$196)	2 year (\$296)	3 year (\$371)

IGC Medium Unaffiliated Hardware

		Quantity	Quantity	Quantity	
Certificate only – User already has	Smart card	USB token	1 year (\$125)	2 year (\$225)	3 year (\$300)
Certificate and					
•	HID USB token		1 year (\$196)	2 year (\$296)	3 year (\$371)
•	HID smart card		1 year (\$180)	2 year (\$280)	3 year (\$355)
•	HID smart card and card reader		1 year (\$196)	2 year (\$296)	3 year (\$371)

_____ Total Number of Vouchers

_____ Subtotal Cost

Shipping option, price per certificate/voucher (select one)

U.S. Mail* (no charge)

FedEx Ground/Home – Free when purchasing new hardware

FedEx Ground/Home – \$10.19 (unless purchasing new hardware)

FedEx 2nd Day - \$12.33 per voucher

FedEx Standard Overnight - \$16.96 per voucher

FedEx Priority Overnight - \$19.08 per voucher

FedEx International – TBD when the order is submitted

FedEx Account Number _____
(IdenTrust will charge this account for shipping)

_____ Total Shipping

_____ **Sales tax to be applied when shipping to the following states: CA, CO, FL, TX, UT

_____ Total cost of order + applicable taxes

*Browser-based (no hardware) certificate activation details will be sent via email.

**To receive a quote for sales tax, please call our Customer Support Team at (866) 433-6878.

Submit Voucher Order Form with Payment

Please submit this form, along with a copy of your Purchase Order if applicable, to:

Email: Registration@IdenTrust.com

To pay using a credit card, please call our Customer Support Team at 866-IdenTrust, (866-433-6878).

Thank you for choosing IdenTrust for your digital certificate needs!