

## STATE OF WASHINGTON CERTIFICATES CERTIFICATE VOUCHER ORDER FORM

This form is used to purchase vouchers for State of Washington digital certificates. These voucher numbers can be distributed to others within your organization and used as the form of payment during the online application process for a digital certificate. After receiving the voucher numbers, simply click the radio button next to "voucher" when selecting your payment method during the online application.

Please note that these vouchers are specific for the certificate type that you select and vouchers are only valid for one (1) year from the time they are issued. If you are using a Purchase Order for this request, please include the PO with your submission. If you should have any questions during this process and would like to speak with a customer service representative, please call (888) 339-8904, M-F 8-5pmMST.

### Step 1: Company Information

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Billing address, *if different than above*: \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

**Billing Contact:** \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Voucher Administrator:** \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

\* Note: when requesting multiple vouchers, please appoint only one Voucher Administrator for IdenTrust to issue the vouchers to.

### Step 2: Payment Method

Please indicate your payment method:

PO, please provide PO# \_\_\_\_\_ and attach a copy of the Purchase Order with this Order Form.

Credit Card, please provide the following information:

Card type:  Visa  MasterCard  American Express

Name as it appears on card: \_\_\_\_\_

Credit Card number: \_\_\_\_\_

Expiration Date (mm/yy): \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**Step 3: Certificate Voucher Request**

Please assign vouchers to a specific agency:

DOH (3030-0)    DSHS (3000-0)    Other, please specify: \_\_\_\_\_

Purpose of these vouchers:       Purchase new certificates       Renew existing certificates

Please indicate the number of vouchers for each certificate type that you are requesting.

Certificate Type	Validity & Hardware	Price	Quantity	Total
High Assurance – Signing and Encryption	<u>USB TOKEN</u>			
	2-year existing token	\$75		
	2-year new token	\$125		
	2-year new token & cable	\$130		
	<u>SMART CARD</u>			
	2-year existing SC	\$75		
	2-year new SC	\$105		
High Assurance – Signing Only	<u>USB TOKEN</u>			
	2-year existing token	\$69		
	2-year new token	\$119		
	2-year new token & cable	\$124		
	<u>SMART CARD</u>			
	2-year existing SC	\$69		
	2-year new SC	\$99		
Intermediate Assurance – Signing and Encryption	<u>USB TOKEN</u>			
	2-year existing token	\$55		
	2-year new token	\$105		
	2-year new token & cable	\$110		
	<u>SMART CARD</u>			
	2-year existing SC	\$55		
	2-year new SC	\$85		
Intermediate Assurance – Signing Only	<u>USB TOKEN</u>			
	2-year existing token	\$49		
	2-year new token	\$99		
	2-year new token & cable	\$104		
	<u>SMART CARD</u>			
	2-year existing SC	\$49		
	2-year new SC	\$79		
	2-year new SC & reader	\$145		

Certificate Type	Validity & Hardware	Price	Quantity	Total
Standard Assurance	Standard Browser	\$25		
Key Recovery	<u>USB TOKEN</u>			
	Use existing token	\$25		
	Need new token	\$75		
	Need new token & cable	\$80		
	<u>SMART CARD</u>			
	Use existing SC	\$25		
	Need new SC	\$55		
	Need new SC & Reader	\$121		

Total Number of Vouchers: \_\_\_\_\_

Sub-Total Cost of Order: \_\_\_\_\_

State of Washington Tax Amount only:

Total Cost of Order:

If any discounts apply, please attach a copy of the quote when submitting this form.

**Step 4: Submit Form**



Submission Checklist:

1. Completed Certificate Voucher Order Form
2. Provide copy of the Purchase Order, if applicable
3. Provide copy of the Quote, if applicable

Please submit these form(s) by FAX or Email to:

**FAX: (801) 924-8138**

**EMAIL: Registration@IdenTrust.com**

**We appreciate your business!**

**Thank you for choosing IdenTrust for your digital certificates!**